

# **TSA Board Meeting Calendar for 2018-2019 & 2019-2020 School Years & Approved Minutes of Meetings:**

## **2018-2019**

August 29, 2018  
October 24, 2018  
January 23, 2019  
January 28, 2019  
February 09, 2019  
April 17, 2019  
June 12, 2019

## **2019-2020**

August 28, 2019  
September 28, 2019  
November 13, 2019  
December 11, 2019  
January 8, 2020  
February 19, 2020  
March 20, 2020  
May 7, 2020  
July 1, 2020  
July 29, 2020

## **2020-2021**

August 22, 2020  
August 31, 2020  
October 28, 2020

### **The Board of Directors Meeting Schedule**

#### **Regular Board Meetings:**

The 4<sup>th</sup> Wednesday of August, October, April, June  
(All board meetings will be posted in accordance with  
the Open Records Meeting Act)

#### **Special Board Meetings:**

These meetings may be scheduled as required.

**Note: The February 09, 2019 meeting was a board member board training session which did not have a quorum so there were no minutes to post.**

A **Regular Meeting** of the Board of Directors of Texas Serenity Academy was held **August 29, 2018** in the **School Cafeteria** at **6:00 PM** at **8787 N. Houston Rosslyn Road, Houston Texas.**

**CALL TO ORDER :** The meeting was called to order at 6:15pm by Board President A.J. Williams. A quorum was present with Mr. Steward, Mr. White and Mr. Williams.

**ACTION:** Consider approval of Minutes of the May 23, 2018 meeting and approve any Minutes from the 2017-2018 school year that had not been previously approved by the Board.

The Board reviewed minutes for May 23 2018 and January 24, 2018. Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously 3-0.

**ACTION:** Consider approval of Workman's Compensation Insurance by Insurance Agent of Record

Stephanie Jenkins, TSU Insurance agent of record, gave info on the policy by phone. She answered the Board's questions about the policy from Employers Insurance Company. The policy was for one million dollars with an annual premium of \$44,280.00. Mr. White made a motion to approve, Mr. Steward seconded. The motion passed unanimously, 3-0.

**ACTION:** Consider approval of Professional Liability Insurance by the Insurance Agent of Record.

Stephanie Jenkins, on phone conference, presented information and answering questions about the policy with Indian Insurance Co. The annual premium is \$18,523.

Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously 3-0.

**INFORMATION:** Discuss & Review monthly financial reports:

- Accounts Payable
- Payroll

Ms Rowe indicated she would email these reports to Board members.

**ACTION:** Consider approval of final budget amendment for 2017-2018

Ms. Rowe handed out copies of the final budget amendment for the 2017-2018 year. Total expenditures for the year were \$5,561,173.

Mr. White made a motion to approve, Mr. Steward seconded. The motion passed unanimously, 3-0.

**ACTION:** Consider approval of Vendor's List for 2018-2019

Ms Rowe presented the list which was the same as last year but is always open for new additions.

Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously 3-0.

**ACTION:** Consider approval of Budget for 2018-2019

Ms Rowe presented the board with handouts of the new budget and answered the board's questions. The new budget for \$5,148,781 expenditures. The TEA Template for this year's budget has not been updated and Ms. Rowe will update the budget with template info when available.

Mr. White made a motion to approve. Mr. Steward seconded. The motion passed unanimously, 3-0.

**ACTION:** Consider approval of Student/Parent Handbook for 2018-2019

Mr. Jenkins presented the handbook with no changes from last year. Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously 3-0.

**ACTION:** Consider approval of Employee Handbook for 2018-2019

Mr. Jenkins presented the handbook with no changes from last year. Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously 3-0.

**ACTION:** Consider approval of the Revised 2018-2019 School Calendar

Ms Rowe handed out a revised calendar and answered the Board's questions. June 3, 2019 would be the last day of school. Mr. White made a motion to approve, Mr. Steward seconded. The motion passed unanimously, 3-0.

**ACTION:** Consider approval and resolution authorizing the Superintendent to relocate the K-5<sup>th</sup> grade campus back to 8500 Sweetwater Lane, Houston, TX if a suitable lease or purchase agreement can be reached by July 1, 2019.

Mr. Jenkins presented the proposal to consider the purchase of the former school campus.  
Mr. White made a motion to approve, Mr. Steward seconded. The motion passed unanimously, 3-0.

**ACTION:** Consider approval and resolution authorizing the Superintendent to submit all the required documentation to TEA to open a third campus in Stafford, Texas by July 1, 2019.

Mr. Jenkins explained this was a two-year's out approach to give the school ample time to plan a new campus and to secure TEA approval.  
Mr. White made a motion to approve, Mr. Steward seconded. The motion passed unanimously, 3-0.

**ACTION:** Consider approval and resolution authorizing the Superintendent to request TEA to change the school's bank account from Spirit Bank of Texas to either Capitol One Bank or a bank of the Superintendent's choosing on or before July 1, 2019.

Mr. Jenkins presented the school's desire to find a bank which offered more services to the school. The district had over 5.4 million dollars deposited last year.  
Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously 3-0.

**ACTION:** Consider approval authorizing the Superintendent under the direction of the General Counsel to amend the articles of incorporation and remove the former Superintendent's name from all TSA school related business documents.

Mr. Jenkins led the presentation and discussion of this motion. Mr. Evans, the district's legal counsel, would prepare the charter changers. TEA would have to approve the changes.  
Mr. White made a motion to approve, Mr. Steward seconded. The motion passed unanimously.

**INFORMATION:** Principal Report

Principal Michelle Foreman updated the Board on the district's performance on the TEA accountability performance and the beginning of school

**ACTION:** Motion to go into CLOSED MEETING

Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously 3-0.

- 1.551.71 Consultation with Attorney
- 1.551.72 Personnel Matters

**ACTION:** Motion to return to OPEN SESSION.

Mr. [redacted] made the motion to return to open session and Mr. [redacted] seconded. The motion passed unanimously, 3-0.

**ACTION:** Motion to adjourn the meeting.

Mr. [redacted] made the motion adjourn and Mr. [redacted] seconded. The motion passed unanimously, 3-0.

President Williams adjourned the meeting at [redacted].

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**Present at the meeting:**

Board President AJ Williams  
Board Member Kenneth White  
Board Member Chad Steward

Acting Superintendent Larry Jenkins  
Finance Director Marcia Rowe  
Principal Michelle Foreman

Attorney Kelly Evans  
Insurance Agent of Record Stephanie Jenkins, on phone conference  
Consultant Carol Moffett

**MINUTES OF SPECIAL BOARD MEETING**

**The Board of Directors**

**TEXAS SERENITY ACADEMY**

**8787 N. Houston Rosslyn Road, Houston, Texas 77088 281-931-8887**

An **Special Board Meeting** of the Board of Directors of Texas Serenity Academy was held **October 24, 2018** in the **School Cafeteria** at **6:00 PM** at **8787 N. Houston Rosslyn Rd, Houston Texas 77088.**

Board Members participated by telephone-conference but the school building location where meetings are normally held was open with Mr. Jenkins in attendance for any citizen to attend the meeting.

**CALL TO ORDER:** President Williams called the meeting to order at 6:00 p.m.

**DETERMINATION OF QUORUM:** President Williams declared a quorum in attendance with Kenneth White, A.J. Williams and Dr. Gloria Rose present.

**ACTION:** Consider approval and adoption of the 2018-2019 Special Education Policies & Procedures. The SPED P&P's were developed under review of Atty. Kelly Evans who serves as the General Counsel for the school district and Ms. Lemons who serves as the SPED Director. Mr. Williams stated that everyone had received the P&P's via email. A motion was made by Mr. White to approve the 2018-2019 SPED P&P's and Dr. Rose properly seconded the motion. Mr. Williams called for a vote and the board voted to approve unanimously, 3-0

**INFORMATION:** Annual Public Hearing on School First Report as posted by TSA in the local newspaper; Mr. Jenkins and Ms. Rowe explained that this is a requirement of TEA and the advertisement has been placed in a local newspaper, the ad was paid for by TSA and ran for 2 consecutive weeks as required by TEA. No vote of the Board was necessary as this was an information item only.

**ACTION:** **ADJOURNMENT**

Mr. White made a motion to adjourn the meeting and Dr. Rose properly seconded. The motion passed 3-0, unanimously.

**President Williams adjourned the meeting at 6:09 p.m.**

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**Present at the Meeting:**

- Board Members A.J. Williams, Dr. Rose, Kenneth White (Absent: Robert Marbley and Chad Steward)
- Larry Jenkins, TSA Asst. Superintendent
- Marcia Rowe, TSA Finance Director
- Phallen Lemons, TSA Special Education Director

**MINUTES OF SPECIAL BOARD MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**8787 N. Houston Rosslyn Road, Houston, Texas 77088 281-931-8887**

A **Special Board Meeting** of the Board of Directors of Texas Serenity Academy was held **January 28, 2019** in the **School Cafeteria** at **12:00 PM** at **8787 N. Houston Rosslyn Rd, Houston Texas 77088**. Board Members participated by telephone-conference but the school building location where meetings are normally held was available for any citizen to attend the meeting.

1. **CALL TO ORDER** : President Williams called the meeting to order at 12:03pm
2. **DETERMINATION OF QUORUM**: A quorum existed composed of Mr. Williams, Dr. Rose, Mr. Steward, and Mr. White.
3. **ACTION**: **Consider approval of the 2017-2018 annual financial audit as submitted by Ben Gomez, CPA**  
Mr. Simmons presented the audit to members. A copy of the audit was available on line and board members discussed the audit. Ms. Rowe was available to answer questions and Mr. Gomez was available by phone call.  
The audit was an unqualified, clean audit. Mr. White made a motion to approve the audit and Dr. Rose seconded. The motion passed unanimously, 4-0.

4. **ACTION**: **ADJOURNMENT**  
Mr. White made a motion to adjourn the meeting, and Dr. Rose seconded. The motion passed unanimously.

President Williams adjourned the meeting at 12:26 pm.

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**Participating:**

A.J. Williams, Board President  
Chad Steward, Vice President  
Kenneth White, Secretary  
Dr. Gloria Rose, Member

Hagmon Simmons, Superintendent  
Larry Jenkins, Asst. Superintendent (Rosselyn Campus)  
Marcia Rose, Finance  
Carol Moffett, Consultant

## NOTICE OF SPECIAL MEETING and WORKSHOP

The Board of Directors

TEXAS SERENITY ACADEMY

8500 Sweetwater Houston, Texas 77037 281-931-8887

A Special Meeting of the Board of Directors of Texas Serenity Academy will be held **February 9, 2019** in the School Administration Office at 9:00 AM at 400 N. Sam Houston Parkway East, Suite 625 in Houston Texas. The subjects to be considered, discussed, or upon which any formal action may be taken are as listed below:

1. CALL TO ORDER
  2. DETERMINATION OF QUORUM
  3. ACTION: Swear in new Board Member
  4. ACTION: Adjournment
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A Six Hour Training Workshop of required state training will be conducted at the conclusion of the special meeting.

**MINUTES OF SPECIAL MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**

**April 17, 2019**

8787 N. Houston Rosslyn Rd. Houston, Texas 77088 281-931-8887

A **Special Meeting** of the Board of Directors of Texas Serenity Academy was held **April 17, 2019 at 6:00 PM** by conference call. A district representative was available at **8787 North Rosslyn Road** to assist any citizen who wished to attend the meeting.

**CALL TO ORDER**

The meeting was called to order by President AJ Williams at 6:11pm. A quorum was present: Mr. Williams, Mr. White, and Mr. Steward, and Dr. Rose.

1. **ACTION:** Consider a Board Resolution authorizing the TSA Superintendent to take all necessary administrative actions to secure bank loans and/or lines of credit with a lender and/or lenders in amounts not to exceed \$3,000,000 per transaction during the 2018-2019 and 2019-2020 school years to include opening a business checking account at Unity National Bank and/or any other banking institution.

The Board discussed the resolution and Mr. Simmons answered their questions.

Dr. Rose made a motion to approve the resolution and Mr. Steward seconded the motion. The motion passed unanimously 4-0.

2. **ADJOURNMENT:** Dr. Rose made a motion to adjourn the meeting and Mr. White seconded the motion. The motion passed unanimously 4-0.

President Williams adjourned the meeting at 6:20pm.

**Those Present:**

A.J. Williams, President  
Kenneth White, Secretary  
Chad Steward, Vice-President  
Dr. Gloria Rose, Member

Hagmon Simmons, Superintendent  
Larry Jenkins, Asst. Superintendent  
Carol Moffett, Consultant

**MINUTES OF RESCHEDULED REGULAR MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**8787 N. Houston Rosslyn Rd. Houston, Texas 77088 281-931-8887**

**A Rescheduled Regular Meeting** of the Board of Directors of Texas Serenity Academy was held **June 12, 2019** at **6:00 PM** at **8787 North Rosslyn Road.**

**1. CALL TO ORDER**

President A.J. Williams called the meeting to order at 6:10. A quorum was present: Mr. Williams, Dr. Rose, Mr. Stewart, Mr. White were present by telephone. Mr. Williams arrived shortly after and continued the conduct of meeting in person from the school site.

**2. ACTION: Approve Minutes of January 28, 2019 and April 17, 2019**

The Board reviewed the minutes. Dr. Rose made a motion to approved the minutes, Mr. Stewart seconded. The motion passed 4-0.

**Information: Financial Reports**

Mrs. Rowe was present by phone. Reports had been emailed to the Board and she answered board questions.

**4. ACTION: Approve School Calendar for 2019-2020**

Dr. Rose made a motion to approve the calendar, Mr. Stewart seconded, and the motion passed 4-0

**5. ACTION: Authorize Superintendent to apply for any state, federal, or private grants for 2019-2020**

Dr. Rose made a motion to approve the calendar, Mr. Stewart seconded the motion, and the motion passed 4-0.

**6. ACTION: Approve Ben Gomez as Auditor for 2018-2019**

The Board reviewd the contract for Mr. Gomez. It was noted that federal money over \$500,000 added additional audit requirements The Board asked questions and approved the contract fee. Mr. Stewart make the motion to approve and Dr. Rose seconded. The motion passed 4-0.

**7. ACTION: 2019 and 2020 Transportation and General Liability insurance policies payments due June 15, 2019**

District Insurance Agent of Record, Stephanie Jenkins, was present and presented the information. She noted that two buses were being added (13 total) with the National Fire Insurance Co for a premium of \$112,000. The General Liability policy for a million dollars will come due in July. Property insurance for \$500,000 comes due in July with a premium of \$10,250. Mr. White made the motion to approve all insurance proposals and Mr. Stewart seconded. The motion passed 4-0.

**8. Information: Introduce and interview candidates for board of directors**

This item was canceled.

**9. ACTION: Appoint a board member to serve a two-year term for position two**

This item was canceled.

**10. ACTION: Approve for the Superintendent to negotiate a final lease agreement for relocating to 8500 Sweetwater**

Mr. Jenkins presented the info on the Sweetwater Campus lease. He summarized that 46% of enrollment had been lost in the move to the Rosslyn campus. Mr. Marbley purchased and renovated the Sweetwater campus for an opening in August, 2019. Mr. Williams said he had toured the campus and was impressed.

Dr. Rose made a motion authorizing Mr. Simmons and Attorney Evans to negotiate and draw up a lease for the Sweetwater property. Mr. White seconded the motion and it passed, 4-0.

**11. ACTION: Approve for the Superintendent to change the corporate bank account if a better option is available**

After discussion, Dr. Rose made the motion and Mr. White seconded. The motion passed 4-0.

**12. ACTION: Approve for the Superintendent to negotiate loans or lines of credit not to exceed \$2.5 million**

This item was canceled as it had been previously approved.

**13. Information: Principal Report**

Ms. Foreman presented test results, and improvement team goals for the coming year. Mr. Williams said he was "proud to be a part of this board," and Mr. Stewart stated it had been an "excellent school year and thanks to everyone for working so hard." Dr. Rose stated she was "proud to be a part of this board".



14. **Information:** **Update from Superintendent**  
Mr. Simmons echoed the comments of board members on the exemplary efforts of the staff.

15. **ACTION:** **Motion to go into CLOSED MEETING**

Mr. Steward made a motion to go into closed session under:

551.071 **Consultation with attorney**

551.074 **Personnel Matters**

Mr. White seconded and the motion passed 4-0. The Board entered closed session y 7:02 pm.

18. **ACTION:** **ADJOURNMENT**

The Board returned to open session and Mr. White made a motion to adjourn, Mr. Steward seconded, and the motion passed 4-0.

Mr. Williams adjourned the meeting at 7:36 pm.

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**Present at Meeting:**

**A.J. Williams, President**

**Chad Stewart, Vice President (by conference call)**

**Kenneth White, Secretary (by conference call)**

**Dr. Rose (by conference call)**

**Mr. Jenkins, Asst. Superintendent**

**Ms. Rowe, Financial Director (by conference call)**

**Ms. Foreman, Principal**

**Ms. S. Jenkins (Insurance Agent of Record)**

**Mr. B. Gomez, Auditor (by conference call)**

**Mr. K. Evans, Attorney**

**Ms. C Moffett, Consultant**

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**MINUTES OF REGULAR MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887

A **Regular Meeting** of the Board of Directors of Texas Serenity Academy was held **August 28, 2019** at **6:00 PM** at **8500 Sweetwater.**

1. **CALL TO ORDER**

- **DETERMINATION OF QUORUM** : A quorum of Mr. Williams, Mr. White and Mr. Steward was established. **President Williams called the meeting to order at 6:26pm.**

2. **Information:**

**WELCOME to a New School Year and a Return to Sweetwater!**

Supt. Simmons shared the results of the FIRST Rating Report and the final Accountability Reports. The improvements and renovations to the Sweetwater campus were highlighted for the Board.

3. **ACTION:**

**Financial Reports**

**Approve Budget Amendment to close out 2018-2019 Budget**

Mr. Steward made a motion to approve the budget, Mr. White seconded, and the Board voted unanimously to approve, 3-0.

**Approve Budget for 2019-2020 School Year**

Mr. White made a motion to approve the budget, Mr. Steward seconded the motion and the Board to approve unanimously, 3-0

**Approve Vendors' List for 2019-2020**

Mr. Steward made a motion to table this item, Mr. White seconded, and the Board approved the motion, 3-0.

4. **ACTION:**

**Approve Minutes June 12, 2019 meeting**

Mr. White made a motion to approve the minutes, Mr. Steward seconded. The motion was approved unanimously, 3-0.

5. **ACTION:**

**Approve Superintendent Evaluation and Timeline**

Attorney Evans presented an additional component to the evaluation instrument which was a TEA recommended student performance worksheet. Mr. Steward made a motion to approve, Mr. White seconded, and the motion passed unanimously 3-0

6. **ACTION:**

**Approve Student/Parent and Employee Handbooks**

Mr. White made a motion to approve the handbooks, Mr. Steward seconded. The motion passed unanimously, 3-0.

7. **ACTION:**

**Approve Lease Buyout Agreement between former landlord Greater Mount Zion Missionary Baptist Church 8787 N. Rosslyn Road and former tenant Texas Serenity Academy in the amount of \$8,000.00 a month for 15-months provided both parties do not breach the terms of the buyout agreement**

Mr. White made the motion to approve and Mr. Steward seconded the motion. The motion passed unanimously, 3-0.

8. **ACTION:**

**Approve 8500 Sweetwater lease agreement between Owner and Texas Serenity Academy as presented upon Atty. Kelly Evans (TSA General Counsel) final approval**

After discussion, the Board asked Attorney Evans to review and report back to the Board for action. Mr. White made the motion to table and Mr. Steward seconded the motion. The Board approved the motion unanimously, 3-0.

9. **ACTION:**

**Approve agreement between Owner and Texas Serenity Academy for the Owner to finance all of the necessary improvements made to the property located at 8500 Sweetwater in order to bring the premises to E-Occupancy specifications**

After discussion, the Board asked Attorney Evans to review and report back to the Board for action. Mr. Steward made a motion to table the item and Mr. White seconded. The motion passed unanimously, 3-0.

10. **ACTION:** Approve continuing the Gano Campus lease agreement between Owner and Texas Serenity Academy as presented upon Atty. Kelly Evans (TSA General Counsel) final approval for the same amount as in the previous lease agreement  
Mr. White made a motion to approve and Mr. Steward seconded . The motion passed unanimously 3-0.
11. **ACTION:** Approve all applicable insurance related renewals this includes all bus insurance policies, Workman’s Compensation policies, general liability policies, all building, materials and property policies, to include any necessary policies to protect the interest of the stakeholders of Texas Serenity Academy by Insurance Agent of Record  
The district’s insurance agent of record, Ms. Stephanie Jenkins, presented a handout of the policies to the Board and answered questions. Mr. Steward made a motion to approve, Mr. White seconded. The motion passed 3-0 unanimously.
12. **ACTION:** Consider approval and resolution authorizing the Superintendent to request TEA to change the school’s bank account from Spirit Bank of Texas to a bank of the Superintendent’s choosing on or before June 1, 2020  
Mr. White made a motion to approve, Mr. Steward seconded, and the motion passed unanimously, 3-0.
13. **ACTION:** Consider approval of the Superintendent to complete any and all necessary paperwork and amendments and provide them to the TEA Charter School Division to open a Pre-Kindergarten program for the 2020-2021 school year  
Mr. Steward made a motion to approve the item, Mr. White seconded, and the motion passed unanimously, 3-0
14. **ACTION:** Motion to go into CLOSED MEETING (May be tabled if not needed this meeting)  
Mr. Steward made a motion to go into closed session, Mr. White seconded, and the motion passed 3-0.

**President Williams took the Board into Closed Session at 8:14pm**

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Closed Meeting may be conducted under:

TEXAS GOVERNMENT CODE, Sections:

- 551.071 Consultation with attorney
- 551.074 Personnel Matters

**ACTION:** Return to open session.

**President Williams took the Board into Closed Session at 8:26 pm**

**President Williams adjourned the meeting at 8:27 pm**

**Present at the Meeting:**

Board Members:

- A.J. Williams, President
- Chad Steward, VP
- Kenneth White, Secretary

- Superintendent Simmons
- Assistant Superintendent Larry Jenkins
- Financial Officer Marcia Rowe
- Insurance Agent of Record, Stephanie Jenkins
- Attorney Kelly Evans
- Consultant Carol Moffett

**MINUTES OF REGULAR MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**January 23, 2019**

8787 N. Houston Rosslyn Rd. Houston, Texas 77088 281-931-8887

A **Regular Meeting** of the Board of Directors of Texas Serenity Academy was held **January 23, 2019** at **6:00 PM** at **8787 North Rosslyn Road.**

**CALL TO ORDER**

The meeting was called to order by President AJ Williams at 6:19. A quorum of three board members was met: Mr. Williams, Mr. White, and Mr. Steward. The president led the board in the Pledge of Allegiance and a moment of silent prayer.

1. **ACTION:**                    **Accept resignation of Board Member Robert Marbley**  
Mr. Steward made a motion to accept the resignation and Mr. White seconded the motion. The motion passed unanimously 3-0.
  
2. **ACTION:**                    **Conduct election of Board Members: Positions 3,4,5**  
Mr. Steward made a motion to appoint Mr. White to position 3, Dr. Rose to position 4 and Mr. Williams to position 5. Mr. White seconded the motion and the motion passed unanimously, 3-0.
  
4. **ACTION:**                    **Administer Oaths of Office to new Board Members**  
Mr. Jenkins administered the oath of office to Mr. Williams and Mr. White. Dr. Rose was absent from the meeting.
  
5. **ACTION:**                    **Conduct election of Board Officers: President, Vice President, Secretary**  
After discussion, Mr. Steward made a motion to elect Mr. AJ Williams as President, Mr. Steward as Vice-President, and Mr. White as Secretary. Mr. White seconded the motion and the motion passed unanimously 3-0.
  
6. **ACTION:**                    **Consider approval of minutes of August 29, 2018 and October 24, 2019**  
After a review of the minutes and a correction on the October 24 date to be 2018 and not 2019, Mr. White made the motion to approve the two sets of minutes and Mr. Steward seconded. The motion passed unanimously, 3-0.
  
7. **ACTION:**                    **Consider approval of the 2017-2018 audit report by Ben Gomez, CPA**  
Mr. Simmons indicated that the audit was still being prepared and that he would call a special meeting over the next several days to present the audit to the board for consideration and to meet the state deadline for submission.  
Mr. Steward made a motion to table this action and Mr. White seconded the motion. The motion passed unanimously, 3-0.
  
8. **ACTION:**                    **Consider approval of necessary board resolutions regarding the reworking of school bylaws/charter**  
School attorney, Kelly Evans, updated the board on the process of amending the charter and said he would present the revised charter/bylaws at an upcoming meeting.  
Mr. White made a motion to table the action item and Mr. Steward seconded. The motion passed unanimously, 3-0.
  
9. **ACTION:**                    **Consider approval of board resolution requesting TEA's approval of Pre-K/Early Childhood Program**  
Mr. Simmons presented information on the addition of a Pre-K/Early Childhood Program and Principal Foreman added information on the benefits of the program to our students.  
After discussion, Mr. White made a motion to approve the resolution to TEA requesting the program and Mr. Steward seconded. The motion passed unanimously, 3-0.
  
10. **ACTION:**                    **Consider approval of board resolution authorizing the relocation of two campuses for the 2019-2020 school year : K-8<sup>th</sup> Grade campus to return to 8500 Sweetwater location and the Gano Campus to be relocated to 501 Murphy Road in Stafford, Tx.**

After discussion, Mr. White made a motion to approved the resolution and Mr. Steward seconded. The motion passed unanimously, 3-0

11. **DISCUSSION:** Discuss Board Training

Mr. Simmons and Mr. Evans reviewed the requirements for board training, and the Board agreed to a session in February. Each member was to indicate what Feb date would be good.

12. **INFORMATION:** Finance Department Reports by Ms. Rowe

Ms. Rowe was not available for the meeting as she has been working with the auditor for the last several days. She will update the Board with their usual financial report at the next meeting.

13. **INFORMATION:** Principal Report

Ms. Foreman updated the board on both campuses progress. The Federal Report Card was distributed and discussed.

14. **ACTION:** Motion to go into CLOSED MEETING

Mr. Steward moved the Board convene in closed session, Mr. White seconded. The motion was approved unanimously, 3-0. President Williams moved the Board into closed session at 8:12.

15. **ACTION:** Motion to return to open session.

Mr. Steward made a motion to return to open session and Mr. White seconded. The motion was approved unanimously, 3-0. President Williams moved the Board into open session at 8:15.

18. **ACTION:** ADJOURNMENT

Mr. White made a motion to adjourn the meeting and Mr. Steward seconded. The motion passed unanimously, 3-0

President Williams adjourned the meeting at 8:16pm.

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**Those Present:**

A.J. Williams, President  
Kenneth White, Secretary  
Chad Steward, Vice-President  
Hagmon Simmons, Superintendent  
Larry Jenkins, Asst. Superintendent  
Michelle Foreman, Principal

Kelly Evans, Attorney  
Carol Moffett, Consultant

**MINUTES OF SPECIAL BOARD MEETING**

**The Board of Directors**

**TEXAS SERENITY ACADEMY**

**8500 Sweetwater Lane, Houston, Texas 77088 281-931-8887**

A **Special Board Meeting** of the Board of Directors of Texas Serenity Academy will be held **September 28, 2019** in the **School Cafeteria** at **10:00 AM** at **8500 Sweetwater Lane, Houston Texas 77037**. Board Members participated by telephone-conference but the school building location where meetings are normally held will be open for any citizen to attend the meeting. The subjects to be considered, discussed, or upon which any formal action may be taken are as listed below. Items did not have to be taken in the order shown on this notice.

1. CALL TO ORDER **The meeting was called to order by President Williams at 10:04 a.m.**
2. DETERMINATION OF QUORUM: **President Williams determined a quorum in attendance with Kenneth White and Damon Steward**
3. **ACTION:**
  - Financial Reports
  - Approve Amended Budget for 2019-2020 School Year
  - Approve Vendors' List for 2019-2020

**Board President Williams tabled the items until the next board meeting.**

4. **ACTION:**
  - Approve Lease Buyout Agreement between former landlord Greater Mount Zion Missionary Baptist Church 8787 N. Rosslyn Road and former tenant Texas Serenity Academy in the amount of \$8,000.00 a month for 15-months provided both parties do not breach the terms of the buyout agreement

**Atty. Evans explained the terms and conditions of the proposed buyout agreement. Atty. Evans stated that TSA previously signed a legally binding lease that would not expire until August 2020. Atty. Evans explained the lease required TSA to pay the full amount and this was the reason the TSA administration negotiated an agreement to buyout of the lease.**

**Superintendent Simmons stated that TSA enrollment decreased each year we were housed at the location and it would have decreased again for the 2019-2020 school year and financially it was not in the best financial sustainability interest of the TSA district to remain at this location.**

**Superintendent Simmons stated the enrollment has steadily increased since TEA approved the relocation to the Sweetwater campus.**

**Superintendent Simmons stated that TSA would have had to pay the \$16,000.00 a month that would have been due once the school moved out instead of \$8,000.00 which the church could have forced the school to pay because the original lease had not expired.**

**Atty. Evans stated the terms of the buyout agreement were reasonable and protected the interest of the school district.**

**President Williams stated that it was unfortunate that locating to that property did not work out.**

**President Williams made a motion to approve the action item as presented. The motion was made by Mr. White and properly 2<sup>nd</sup> by Mr. Steward and the vote carried unanimously 3-0.**

5. **ACTION:**
  - Approve 8500 Sweetwater lease agreement between Owner and Texas Serenity Academy as presented upon Atty. Kelly Evans (TSA General Counsel) final approval

**Atty. Evans presented his final draft of the land contract, lease purchase agreement between Robert Marbley a former TSA board member and the TSA school district for the property located at Sweetwater in Houston, Texas. Atty. Evans stated that this was a standard State of Texas commercial lease agreement in as far as the presented lease was concerned**

**Atty. Evans explained to the board that this might be considered an interparty transaction by TEA but the final rulings and specifics of the regulations had not yet been established by the TEA. Atty. Evans informed the board that Mr. Mabley resigned as a board member prior to finalizing any agreement to acquire the property.**

**Atty. Evans explained that if TEA determines the new regulations concerning interparty transactions conflicts with this purchase agreement, the school district might then be forced to void or amend the agreement according to what TEA might deem permissible. Atty. Evans stated he had reviewed the information concerning interparty transactions but there was no definitive ruling on our specific situation involving Mr. Marbley as a former board member who purchased the property with the intent to sell it to the school at Fair Market Value, so that TSA would own the property. Atty. Evans stated that there are stipulations in the lease that would allow TSA to exit in the event that for specific reasons TSA is unable to abide by the lease due to TSA compliance issues with the charter school contract between TEA and TSA or financial solvency issues.**

Superintendent Simmons stated that he did not begin any of the relocation process until he had received approval from TEA to relocate the campus and had approval from the TSA board to relocate the campus to another location.

Superintendent Simons stated that Mr. Marbley agreed to defer any lease payments until the school board approved a final lease agreement. Mr. Simmons stated that Mr. Marbley wanted to help the school because he felt the school needed to position itself to become the owner of school property in order to build financial sustainability in the future.

Superintendent Simmons stated that Mr. Marbley was aware that the school was not in a financial position to secure the financing to purchase the school at this time but Mr. Marbley was willing to purchase with the intent of the school someday in the near future becoming the owner of the property.

Atty. Evans stated that the monthly lease amount was \$40,000.00 a month and it was his understanding from TSA administration that this amount would be applied as a credit towards the future purchase of the property. Superintendent Simmons reiterated this point.

Atty. Evans stated that he had been in contact with a licensed Certified Public Accountant that had school finance experience and was working with Superintendent Simmons to help look at alternative ways to put together the necessary financing to purchase the property from Mr. Marbley. Superintendent Simmons stated that TSA administration was working to secure financing to purchase the property hopefully by January 2020.

Mr. White stated that this was a positive move.

President Williams stated that he was pleased that Atty. Evans reviewed all of the TEA transaction compliance issues regarding this type of agreement.

President Williams made a motion to approve the action item as presented. The motion was made by Mr. Steward and properly 2<sup>nd</sup> by Mr. White and the vote carried unanimously 3-0.

6. ACTION:                      Approve agreement between Owner and Texas Serenity Academy for the Owner to finance all of the necessary improvements made to the property located at 8500 Sweetwater in order to bring the premises to E-Occupancy specifications, with the stipulation that Atty. Evans will review and amend the final terms and agreement to comply with any and all TEA regulations involving interparty transactions, protects the financial interest of the school district and money paid for improvements by the TSA will be credited towards the future purchase of the property by the TSA.

Atty. Evans stated that Robert Marbley is the same person who purchased the school located on Sweetwater and the company financing the relocation was affiliated with Mr. Marbley. Atty. Evans stated that TSA administration did disclose that the lease and the financing for improvements are two separate agreements.

Atty. Evans stated the same concerns about interparty transactions due to the fact that Mr. Marbley was a former TSA board member. However, Atty. Evans reiterated that at the time of the financing for improvements transaction that Mr. Marbley was no longer a board member.

Superintendent Simmons stated that any money paid towards the relocation to the Sweetwater campus was not a loan to Mr. Marbley or to his company. Mr. Simmons also stated that TSA would receive credit towards any improvements to the property that would go toward the future purchase of the Sweetwater property by the school.

Superintendent Simmons stated that from the time that TSA had left the Sweetwater property two years ago, the landlord performed no maintenance including plumbing, electrical, AC units, flooring, toilets, sinks, cafeteria, kitchen, painting, lighting fixtures, exterior landscaping, parking lot, gymnasium, roof, security systems, WIFI networks, exterminating and sewage. Mr. Marbley was willing to absorb up to \$650,000.00 to \$700,000.00 to bring the physical plant to an operational state of the art K-8<sup>th</sup> grade campus.

Atty. Evans stated that this seemed to be a fairly reasonable agreement since the new school year has already started and the terms of the agreement have been presented to the TSA board.

President Williams made a motion to approve the action item as presented. The motion was made by Mr. White and properly 2<sup>nd</sup> by Mr. Steward and the vote carried unanimously 3-0.

7. ACTION: Approve continuing the Gano Campus lease agreement between Owner and Texas Serenity Academy as presented upon Atty. Kelly Evans (TSA General Counsel) final approval for the same amount as in the previous lease agreement

Atty. Evans stated that this was just a renewal of the same lease with virtually the same terms as the previous lease and with no increase in the lease amount.

Atty. Evans recommended the board approve the lease as presented.

President Williams made a motion to approve the action item as presented. The motion was made by Mr. Steward and properly 2<sup>nd</sup> by Mr. White and the vote carried unanimously 3-0.

8. ACTION: Approve 2019-2020 campus improvement plan as required by TEA for school improvement

Superintendent Simmons presented to the TSA board the campus improvement plan as required by TEA due to the school not meeting the academic rating the previous school year but did meet the rating for the 2018-2019 school year. Mr. Simmons stated that submitting the plan is mandatory until the Agency informs you that you have been removed from the improvement requirement and our Region Service Center VI assists our school district with this compliance item.

President Williams made a motion to approve the action item as presented. The motion was made by Mr. White and properly 2<sup>nd</sup> by Mr. Steward and the vote carried unanimously 3-0.

9. ACTION: Adjournment

ADJOURNMENT – President Williams requested a motion for adjournment; Mr. Steward made the motion and properly 2<sup>nd</sup> by Mr. White and the vote carried unanimously 3-0.

**President Williams adjourned the meeting at 11:14 a.m.**

**Those Participating in the Board Meeting:**

A.J. Williams, President  
Kenneth White, Secretary  
Chad Steward, Vice-President

Atty. Kelly Evans, TSA General Counsel  
Hagmon Simmons, Superintendent  
Larry Jenkins, Asst. Superintendent  
Carol Moffett, Consultant

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The original meeting was scheduled on 09/25/2019 and scheduled to be held by telephone conference call because of the recent tropical storm Imelda and flooding created by the storm as permitted under Section 551.125, Texas Government Code. Due to the exigent circumstances related to the school district Board Members rescheduled and participated in the 09/28/2019 meeting by telephone conference to ensure a quorum. Board Members and other participants needed to dial the following toll free telephone number (866) 866-2244 to join the conference call and then enter the Participant Code which is 4809753#. The meeting had to be rescheduled due to technical difficulties of the telephone system conference call in lines on the date of 09/25/2019.

The notice for this meeting was posted in compliance with the *Texas Open Meeting Act*



**MINUTES OF REGULAR MEETING**  
The Board of Directors  
**TEXAS SERENITY ACADEMY**  
8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887

A **Regular Meeting** of the Board of Directors of Texas Serenity Academy was held **November 13, 2019** at **6:00 PM** at **8500 Sweetwater.**

**CALL TO ORDER**

President Williams called the Board to order at 6:10p with a quorum of Mr. White, Mr. Steward and Mr. Williams. The Board rose for the pledge to the flag.

2. **ACTION:** Mr. Simmons introduced two citizens who were to be considered to fill the vacancy left by Mr. Marbley. The candidates each spoke to the Board briefly about their qualifications. Mr. White made a motion to appoint Mr. Dustin Simmons for Position Two (no kin to Supt. Simmons) and Mr. Steward seconded the motion. The motion passed unanimously, 3-0. The Board made clear to the other candidate that they would welcome his candidacy should another Board seat come open.

Mr. White made a motion to reappoint Mr. Chad Steward to Position One, continuing his service on the Board. Mr. Williams seconded the motion and the motion passed, 3-0.

Mr. Jenkins administered the Oath of Office to Mr. Simmons and Mr. Steward. Mr. D. Simmons took his place at the Board table.

3. **ACTION:** Conduct election for Board officers: President, Vice-President, Secretary. Mr. White made a motion to re-elect the same Board officers: Mr. Williams, President; Mr. Steward, VP, and Mr. White, Secretary. Mr. Steward seconded the motion and the motion passed unanimously, 4-0.
4. **ACTION:** Approve Minutes for August 28, 2019 and September 28, 2019  
After review of the minutes, Mr. Steward made a motion to approve the minutes of August 28, 2019 and to approve the minutes of September 28, 2019 with corrections and additions as submitted by Attorney Evan. The motion passed 4-0.
5. **INFORMATION and ACTION** if required:
- a. Financial Reports: Ms. Rowe had sent the Board financial reports prior to the meeting.
  - b. Complete Governance Reports on Board Members for TEA: Supt. Simmons discussed the importance of the TEA governance reports, passed out copies of each member's submission and requested signatures so the documents could be filed with TEA.
  - c. FIRST Report: Supt. Simmons indicated that the report had been posted in a local Houston newspaper according to requirements. A brief discussion was held on the report.
6. **ACTION:** Approve Superintendent Evaluation Instrument and Timeline  
No action was taken on this item. It was previously acted upon by the Board in the August meeting.
7. **ACTION:** Approve James Montfort, CPA as district financial advisor.  
Supt. Simmons introduced Mr. James Montfort as financial advisor to the Board. Mr. Montfort discussed his role with the Board and distributed a detailed balance sheet of the school's financial situation (attached to minutes) and discussed financial options and the need for a financial plan. Mr. White made a motion to approve Mr. Montfort's role with the district, Mr. Steward seconded the motion. The motion passed unanimously, 4-0
8. **INFORMATION:** Review financial plan submitted by Clarence Grier of RBC Capital Markets  
Supt. Simmons and Mr. Montfort introduced Mr. Clarence Grier of RBS Capital Markets, Managing Director of the Houston Office. Mr. Grier expounded on the detailed balance sheet and submitted a financial plan to include a marketing campaign based on the school's outstanding academic ratings, an economic study of the area in a radius around the Sweetwater campus, assistance in creating a master facilities plan, working with bond consultants to address the debt issues. He submitted a listing of all resources to be expended by RBC (copy attached to minutes) and indicated he would report back to the Board in details in January.

9. **ACTION:** Consider approval of financial plan submitted by RBC Capital Markets  
Mr. White made a motion to approve and Mr. Simmons seconded the motion. The motion passed, 4-0, unanimously.
10. **ACTION:** Consider approval of a reimbursement resolution expressing intent to finance expenditures to be incurred with respect to the acquisition, construction and/or equipping of education facilities, authorizing making application for financing to a higher education finance corporation and the executive and delivery of certain documents related thereto; authorizing a public hearing and containing other matters related thereto as submitted by Janet Robinson.  
Attorney Robinson, (Schulman, Lopez, Hoffer & Adelstein, LLP, and a consultant of RBC), addressed the board on her background and the need for the resolution which had been included in the Board packet. Mr. White made a motion to approve and Mr. Steward seconded. The motion passed unanimously, 4-0.
11. **ACTION:** Consider approval of a resolution to change the school's capitalization policy from \$5000 to \$1000.  
The Board reviewed the resolution submitted to the Board prior to the meeting in the Board packet. Mr. Montfort discussed with the Board the implications of changing this policy and indicated this might assist in reducing the school accumulated depreciation. Mr. White made a motion to approve, Mr. Steward seconded. The motion passed unanimously, 4-0
12. **ACTION:** Consider approval of a resolution authorizing the Superintendent at his discretion to select a bank to move all of the TSA current bank accounts away from Spirit of Texas Bank to a more competitive bank including but not limited to Regions Bank. Mr. White made a motion to approve and Mr. Steward seconded the motion. The motion passed unanimously, 4-0.
13. **ACTION:** Consider approval of the Gano Campus Target Improvement Plan for 2019-2020 ESC 6. Mr. Simmons and Principal Foreman presented information. Mr. Steward made a motion to approve and Mr. White seconded the motion. The motion passed unanimously, 4-0.
14. **ACTION:** Motion to go into CLOSED MEETING  
Mr. Steward made a motion to go into closed session and Mr. White seconded. President Williams took the Board into closed session at 7:39.

Closed Meeting may be conducted under:

TEXAS GOVERNMENT CODE, Sections:  
551.071 **Consultation with attorney**  
551.074 **Personnel Matters**  
SUPERINTENDENT  
EVALUATION

15. **ACTION:** Motion to return to open session.  
Mr. Steward made a motion to return the Board to open session and Mr. White seconded. The motion passed unanimously, 4-0. President Williams took the Board to open session at 8:11p.
16. **ACTION:** ADJOURNMENT ; Mr White made a motion to adjourn the meeting and Mr. Steward seconded. President Williams adjourned the meeting at 8:16.p.

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**Attending the Meeting:**

**Board members.** A. J. Williams, Kenneth White, Chad Steward and Dustin Simmons (no relation to Supt. Simmons)

**School Personnel:** Supt. H. Simmons, Asst. Supt. L. Jenkins, Principal, M. Foreman.

**Others:**

Attorney Kelly Evans  
James Montfort, Financial Consultant  
Clarence Greer, RBC Consultant  
Janet Robinson, RBC Consultant  
Carol Moffett, Board Consultant

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**MINUTES (DRAFT VERSION) OF SPECIAL MEETING**

**The Board of Directors**

**TEXAS SERENITY ACADEMY**

**8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887**

**A Special Meeting** of the Board of Directors of Texas Serenity Academy was held **December 11, 2019 at 6:00 PM at 8500 Sweetwater.**

**1. CALL TO ORDER**

- **DETERMINATION OF QUORUM:** A quorum of Mr. Williams, Mr. White, Mr. Dustin Simmons and Mr. Steward was established. Dr. Rose was absent. **President Williams called the meeting to order at 6:04 p.m.**

**2. ACTION:** Approve the resolution to approve a proposed \$1.2 to \$1.4 million dollar loan and/or line of credit from Charter School Capital.

- Mr. Williams opened the floor to discussion of the resolution regarding Charter School Capital.
- Mr. Simmons gave a brief history and chronology of how he was introduced to Charter School Capital.
- Mr. Williams then read the resolution in its entirety.
- D. Simmons asked for more information about the interest rate on the possible note.
- H. Simmons stated the interest rate would be 12% and the monthly note would be about \$12,500.00; H. Simmons stated this would help improve our fund balance by decreasing the current promissory note payments which are about \$50,000.00 a month. H. Simmons stated the proposed lender specializes in working with charter schools and if the proposal closes then it would help get the school out of the current debt that currently exists. He stated it would help the school meet Indicator 5 along with our 7% student enrollment increase.
- Mr. Steward wanted to know was the \$50,000.00 the exact amount each month.
- H. Simmons informed Mr. Steward that it is a fairly close projection because some of the debts of existing notes have been paid down.
- Mr. Williams stated that there was one note on the itemization sheet that appeared to be \$33,000.00 but it looked like it might be a lower amount of about \$29,000.00
- H. Simmons replied that was because that particular note had been reduced because the debt had been paid down from the \$33,000.00 amount on the sheet.
- Mr. Williams stated this was a positive step in the history of TSA and could really launch the school to a new level working with a lender of this magnitude that understands charter school finance.
- Mr. Simmons stated that the administrative staff have worked diligently to try to consummate a final deal with a lender such as Charter School Capital that could see the vision and future of TSA.
- Mr. Williams asked for a motion to bring the resolution regarding Charter School Capital as presented to a vote. Mr. White made the motion and it was properly 2<sup>nd</sup> by Mr. Steward. Mr. Williams called for a vote and the resolution passed unanimously 4-0

**3. ACTION:** Motion to go into CLOSED MEETING

**President Williams took the Board into Closed Session at 6:19 p.m.** Mr. White made a motion to go into closed session, Mr. Steward properly 2<sup>nd</sup>, and the motion passed 4-0. The Board adjourned to closed or executive session at 6:19 P.M. under Section D of Chapter 551 of Texas Government Code, Tex. Open Meetings Act, as the law permits under Subsections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, and 551.084. If any final action, vote or decision on any matter considered during closed session shall be required, such final action, vote or decision shall be taken by the Board of Directors during the open meeting covered by this notice upon the reconvening of this public meeting, or during a future meeting of the Board after proper notice thereof.

**ACTION:** Return to open session.

**President Williams took the Board back into Open Session at 6:37 p.m. on a motion made by Mr. White and properly 2<sup>nd</sup> by Mr. Steward and the vote passed unanimously 4-0.** The meeting of the Board of Directors reconvened in open session.

**ACTION:** Adjournment.

**President Williams asked for motion to adjourn the meeting; D. Simmons made the motion and it was properly 2<sup>nd</sup> by Mr. Steward and the motion to adjourn the meeting passed unanimously 4-0 at 6:40 p.m.**

**MINUTES of SPECIAL MEETING**

The Board of Directors

**TEXAS SERENITY ACADEMY**

8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887

A **Special Meeting** of the Board of Directors of Texas Serenity Academy was held **January 8, 2020 at 6:00 PM at 8500 Sweetwater.**

**1. CALL TO ORDER**

- **DETERMINATION OF QUORUM:** A quorum of Mr. Williams, Mr. White, and Mr. Steward was established. Dr. Rose and Mr. Dustin Simmons were absent. **President Williams called the meeting to order at 6:08 p.m.**

**2. ACTION:** Approve the resolution to approve a proposed \$1.4 to \$1.8 million dollar loan and/or line of credit from Charter School Capital not to exceed \$2.4 million.

**3. Discussion Notes:**

- Mr. Williams opened the floor to discussion of the resolution regarding Charter School Capital (CSC) and the increase from \$1.4 million to \$1.8 million and not to exceed \$2.4 million. Mr. Williams raised the question as to why the terms of the previous loan amount changed from the last time that the board met to discuss this loan agreement.
- Mr. Simmons gave a summary of why Charter School Capital was willing to increase the amount of the loan from \$1.4 to a maximum of \$2.4 million. H. Simmons stated that CSC increased the amount to ensure the financial stability of the school district so that TSA would not have to seek additional short-term loans from other lenders. Simmons stated that CSC is interested in partnering with TSA to help the school district establish firm financial footing by helping to build a fund balance. He stated that he had spent the entire Christmas break working with CSC to complete the loan package with the goal of finalizing the loan by January 17, 2020. Simmons stated that the school had incurred high debts due to transitioning from two different school locations within 4 years as well as strategically plan for how to increase enrollment of students.
- Mr. White stated that this seemed to be a positive move for the school district if it comes through.
- Mr. Simmons replied that he had been seeking other traditional lenders and working on a possible credit line and loan investment agreements for the past several years and this is the first viable company willing to provide the school district with the additional funding it needs to help overcome the current school deficit.
- Mr. Simmons openly read the various communications from CSC sent to him regarding the terms of the proposed loan.
- Mr. Williams opened the floor for a motion to vote on the resolution as written and submitted to the board to accept the terms of the "Borrowers Resolutions" in its entirety from CSC on the date of January 8, 2020. Mr. White made a motion to vote on the "Borrowers Resolutions" as submitted to the board in its entirety from CSC dated January 8, 2020 and Mr. Steward properly second the motion. The vote carried unanimously 3-0 with Williams, White and Steward all voting yes to approve the "Borrowers Resolutions."

**4. ACTION: CLOSED MEETING**

Mr. Williams tabled the motion to go into closed session as there were no closed session items on the agenda.

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Closed Meeting may be conducted under:

TEXAS GOVERNMENT CODE, Sections:

- |         |                                   |
|---------|-----------------------------------|
| 551.071 | <b>Consultation with attorney</b> |
| 551.074 | <b>Personnel Matters</b>          |

**ACTION:**

**President Williams asked for a motion to adjourn the meeting; Mr. Steward made the motion and it was properly 2<sup>nd</sup> by Mr. White and the motion to adjourn the meeting passed unanimously 3-0 at 7:42 p.m.**

**Present at the Meeting:**

Board Members:

- A.J. Williams, President
- Chad Steward, VP
- Kenneth White, Secretary

Superintendent Simmons  
 Assistant Superintendent Larry Jenkins  
 District Principal Michelle Foreman

**Present at the Meeting:**

**Board Members:**

A.J. Williams, President

Chad Steward, VP

Kenneth White, Secretary

Dustin Simmons, Board Member

Superintendent Simmons

Assistant Superintendent Larry Jenkins

District Principal Michelle Foreman

**NOTICE OF REGULAR MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887**

A **Special Meeting** of the Board of Directors of Texas Serenity Academy will be held **February 19, 2020** at **6:00 PM** at **8500 Sweetwater**. The subjects to be considered, discussed, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this notice.

1. **CALL TO ORDER** – The meeting was called to order by Mr. Williams at 6:17 p.m.
  - **DETERMINATION OF QUORUM** – Mr. Williams, Mr. Steward and Mr. D. Simmons present
  - **INVOCATION**
  - **PLEDGE OF ALLEGIANCE**
  
2. **ACTION:** Approve Minutes of December 11, 2019 and January 8, 2020 board meetings
  - Mr. Williams asked for a motion to approve the 12/11/19 and 01/08/20 meeting minutes. Mr. Steward made the motion and properly 2<sup>nd</sup> by Mr. D. Simmons; vote carried 3-0.
  
3. **ACTION:** Approve 2018-2019 Annual Audit by Ben Gomez, CPA
  - Ms. Rowe informed the board that she was presenting the details of the audit conducted by Ben Gomez, CPA.
  - Ms. Rowe stated that the current liabilities were \$1.4 million and total liabilities 2.1 million.
  - Mr. Williams stated that he had talked with Mr. Gomez and discussed the audit in detail. Mr. Williams stated that part of the reason for the high liabilities was due to the school relocating and the additional expenses incurred as a result of the relocation.
  - Ms. Rowe stated that page 4 of the audit was the profit and loss statement; there was a loss of \$1.2 million.
  - Ms. Rowe stated that the local revenue was over \$1 million from the EEP federal grant program.
  - Ms. Rowe stated that there was a loss from the FEMA program due to the improvements made to the former N. Rosslyn campus location; the improvements could not be credited due to the relocation to the 8500 Sweetwater campus.
  - Ms. Rowe stated that the general notes written by Mr. Gomez are very clear and detailed.
  - Ms. Rowe reviewed the lease obligations on page 11 out to 2024.
  - Ms. Rowe stated that on page 12 that Hagmon Simmons had loaned the school money that was considered an inner-party transaction and that money was paid back to Mr. Hagmon Simmons from the money received from the debt consolidation funds recently received.
  - Ms. Rowe informed the board that the revolving line of credit was also paid off with the debt consolidation loan.
  - Ms. Rowe reviewed page 14 which was the shared services agreement for special education services with George Gervin charter school in San Antonio. Ms. Rowe stated that \$111,359.00 was TSA's portion from the shared services agreement.
  - Mr. Williams stated that the rate of the consolidation loan was 12% and he explained to Ben Gomez that this was the most competitive rate and consolidation loan that the school could get; Mr. Williams stated that it was necessary to secure a debt consolidation deal for the best interest of the school district and to help stabilize the school's finances.
  - Ms. Rowe reviewed the schedule of capital assets and then discussed in detail capital assets.
  - Ms. Rowe discussed the budgetary comparisons.
  - Ms, Rowe stated that on page 25 Ben Gomez gave TSA an unmodified opinion for the audit.

- Ms. Rowe stated that the main programs selected and reviewed by Ben Gomez were the Nutrition Program and the TITLE I program. Mr. Gomez reviewed these programs and the support documentation in great detail.
  - Ms. Rowe stated that on page 28 was the reconciliation portion of the audit.
  - Ms. Rowe stated that the management letter of the audit had some internal control concerns that need to be addressed by the TSA school district. Ms. Rowe stated that the Superintendent is required to sign off on invoices and purchase orders and that some original receipts were misplaced or not found. Mr. Hagmon Simmons stated that he was looking into purchasing a paperless invoice and receipt scanning system for the finance department that could scan all receipts and invoices in order to ensure easier record keeping. Mr. Dustin Simmons stated that this was a good step and good idea. Mr. Williams stated that this would help move the district in pace with the technology of accounting and bookkeeping. Mr. Steward stated that we have to make sure to properly maintain all of our records and this is a concern we have to address. Mr. Simmons stated that this was a serious problem that he and the finance department are not taking lightly and that he would present to the board the proposed paperless scanning system. Mr. Williams stated that this was a positive step.
  - Mr. Williams then requested a motion to approve the Approve 2018-2019 Annual Audit by Ben Gomez, CPA; Dustin Simmons made a motion to approve the 2018-2019 annual audit by Ben Gomez; Chad Steward properly 2<sup>nd</sup> the motion and the vote carried 3-0.
  - Ms. Rowe then asked for Mr. Williams as the board president to sign the audit and for Mr. Steward to sign the audit as required as the audit was approved on February 19, 2020.
- 4. ACTION:** Approve any necessary budget amendments to the 2018-2019 Annual Audit by Ben Gomez, CPA
- Mr. Hagmon Simmons informed the board that Mr. Gomez did not have to make any amendments and this item would have approved for him to do so had it been necessary.
  - Ms. Rowe stated that if there would have been any any significant changes made by Mr. Gomez it would have been available in the final audit that would be sent to the board and to TEA but there are no changes so this does not apply.
  - Mr. Williams then requested a motion to approve any necessary amendments to the 2018-2019 annual budget by Ben Gomez, CPA with the understanding that there are not changes necessary; Dustin Simmons made a motion to approve any necessary amendments to the 2018-2019 annual budget by Ben Gomez, CPA with the understanding that there are not changes necessary; Chad Steward properly 2<sup>nd</sup> the motion and the vote carried 3-0.
- 5. ACTION:** Approve Resolution for Superintendent to submit all necessary paperwork for Pre-K amendment to TEA
- Mr. Hagmon Simmons informed the board that TSA would benefit from a Pre-K program if TEA would approve the amendment. Mr. Simmons informed the board that numerous parents and stakeholders have been requesting a Pre-K program and that he informed stakeholders the amendment requires approval of the TSA board and TEA.
  - Mr. Hagmon Simmons informed the board that a Pre-K program would help increase student enrollment because many surrounding school districts are providing Pre-K and parents are supportive of this trend.
  - Mr. Williams stated that we have to be aggressive in ideas that would help increase student enrollment.
  - Mr. Steward stated that it's a good idea to explore new options that will attract more students.
  - Mr. Williams then requested a motion to approve any necessary paperwork for Pre-K amendment to TEA; Chad Steward made the motion to approve any necessary paperwork for Pre-K amendment to TEA; Dustin Simmons properly 2<sup>nd</sup> the motion and the vote carried 3-0.

6. **ACTION:** Approve the Superintendent to applications for any state and federal grants available for the 2019-2020 and 2020-2021 school years; presented by Hagmon Simmons
- Mr. Hagmon Simmons informed the board that TSA he was requesting approval to apply for any state or federal grants for the 2019-2020 and 2020-2021 school year that might benefit our school district. He stated that these types of grants might be similar to the EEP federal grant or other competitive grants that benefit public charter schools.
  - Mr. Williams then requested a motion to approve the Superintendent to applications for any state and federal grants available for the 2019-2020 and 2020-2021 school years; Chad Steward made the motion to approve the Superintendent to applications for any state and federal grants available for the 2019-2020 and 2020-2021 school years; Dustin Simmons properly 2<sup>nd</sup> the motion and the vote carried 3-0.
7. **ACTION:** Approve 2018-2019 Annual Audit by Ben Gomez, CPA
- Mr. Jenkins informed the board that this was a typo.
  - Mr. Williams stated that this item had already been voted on by the board and it was a typo.
8. **ACTION:** Motion to go into CLOSED MEETING

**President Williams took the Board into Closed Session at 7:02 p.m.** Mr. Steward made a motion to go into closed session, Mr. Dustin Simmons properly 2<sup>nd</sup>, and the motion passed 3-0. The Board adjourned to closed or executive session at 7:02 P.M. under Section D of Chapter 551 of Texas Government Code, Tex. Open Meetings Act, as the law permits under Subsections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, and 551.084. If any final action, vote or decision on any matter considered during closed session shall be required, such final action, vote or decision shall be taken by the Board of Directors during the open meeting covered by this notice upon the reconvening of this public meeting, or during a future meeting of the Board after proper notice thereof.

9. **ACTION:**
- Motion to return to open session was made by Mr. Steward and properly 2<sup>nd</sup> by Mr. Dustin Simmons and the vote carried 3-0. The meeting returned to open session at 7:09 p.m.

**President Williams asked for a motion to adjourn the meeting; Mr. Steward made the motion and it was properly 2<sup>nd</sup> by Mr. Dustin Simmons and the motion to adjourn the meeting passed unanimously 3-0 at 7:12 p.m.**

10. **ACTION:** ADJOURNMENT
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**Minutes of EMERGENCY BOARD MEETING**

**The Board of Directors**

**TEXAS SERENITY ACADEMY**

**8500 Sweetwater Lane, Houston, Texas 77088 281-931-8887**

A **Special Board Emergency Board Meeting** of the Board of Directors of Texas Serenity Academy was held **March 20, 2020** at **1:30 PM**. Board Members and the general public participated by telephone-conference as suggested by TEA due to the current COVID19 virus and its potential spread to the general population. Again, this emergency meeting this was conducted by telephone conference as an Emergency Meeting of the Board in conformance with the Open Meetings Act.

**CALL TO ORDER** : The meeting was called to order by President A.J. Williams at 1:37pm. A quorum of Mr. Williams, Mr. Steward, Mr. White, and Dr. Rose was present.

**ACTION**: Consider and take action on board emergency resolution relating to COVID-19 virus.  
After discussion, Dr. Rose made a motion to approve and Mr. Steward seconded the motion. The motion was approved unanimously, 4-0.

**ACTION**: A motion to adjourn was made by Mr. White and seconded by Dr. Rose. The motion passed unanimously. 4-0.

**The meeting was adjourned at 1:57pm.**

**In Attendance:**

**Board**

**Mr. A.J. Williams**  
**Mr. Ken White**  
**Dr. Gloria Rose**  
**Mr. Chad Steward**

**Staff**

**Mr. Hagmon Simmons, Supt.**  
**Mr. Larry Jenkins, Asst. Supt.**  
**Mr. Kelly Evans, Attorney**  
**Ms. Carol Moffett, Consultant**

**Minutes of EMERGENCY BOARD MEETING**

**The Board of Directors**

**TEXAS SERENITY ACADEMY**

**8500 Sweetwater Lane, Houston, Texas 77088 281-931-8887**

A **Special Board Emergency Board Meeting** of the Board of Directors of Texas Serenity Academy was held **May 07, 2020** at **6:30 PM**. Board Members and the general public participated by telephone-conference as suggested by TEA due to the current COVID19 virus and its potential spread to the general population. Again, this emergency meeting this was conducted by telephone conference as an Emergency Meeting of the Board in conformance with the Open Meetings Act.

**CALL TO ORDER** : The meeting was called to order by Chad Steward, Vice President, acting as President in the absence of Mr. Williams. A quorum of 4 was established with Mr. Steward, Dr. Rose, Mr. D. Simmons, and Mr. White present.

**ACTION**: Consider approval of the Corporate Resolution authorizing Spirit Bank and the TSA Superintendent to complete any and all the necessary paperwork, transactions and electronic communications necessary to process the SBA loan in the amount of \$705,479.00. After discussion, the motion was made to approve by Dr. Rose and a second by Mr. D. Simmons and passed unanimously 4-0.

**ACTION**: A motion to adjourn was made by Mr. White and seconded by Dr. Rose. The motion passed unanimously, 4-0.

**The meeting was adjourned at 6:41 pm.**

**In Attendance:**

**Board**

**Mr. Ken White**

**Mr. D. Simmons**

**Dr. G. Rose**

**Mr. Chad Steward, Presiding**

**Staff**

**Mr. Hagmon Simmons, Supt.**

**Mr. Larry Jenkins, Asst. Supt.**

**Ms. M. Rowe, Financial Officer**

**Mr. Kelly Evans, Attorney**

**Ms. Carol Moffett, Consultant**

**MINUTES OF REGULAR MEETING**

**July 1, 2020**

**The Board of Directors**

**TEXAS SERENITY ACADEMY**

**8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887**

1. **The meeting was called to order by President A. J. Williams, at 6:37 pm.** A quorum of four members was established: Mr. White, Mr. Steward, Dr. Rose, and Mr. Williams. Member Dustin Simmons was absent.
2. **ACTION: Approve February 2020, March 2020 and May 2020 past board meetings**  
Dr. Rose made a motion to approve the minutes for both meetings and Mr. Steward seconded the motion. The motion passed unanimously, 4-0.
3. **ACTION: Approve Board Resolution requesting the TEA Commissioner to approve Waiver of Timeframe for the submission of Expansion Amendment for PK4 for the 2020-2021 school year**  
After discussion, Mr. White made a motion to approve the resolution and Dr. Rose seconded the motion. The motion passed unanimously, 4-0.  
  
Board member Dustin Simmons\* arrived at 6:45.
4. **ACTION: Approve new insurance company for school bus insurance for the 2020-2021 school year effective July 3, 2020 presented by Stephanie Jenkins (Insurance Agent of Record)**  
Ms. Jenkins\*, the district's agent of record, presented the insurance information for school bus insurance for the 1920-21 school year. After discussion, A motion was made by Dr. Rose to approve the insurance from National Fire and the motion was seconded by Mr. Steward. The motion passed unanimously, 5-0.
5. **ACTION: Approve General Liability/Property for renewal July 31, 2020; presented by Stephanie Jenkins**  
After discussion, Mr. Steward made a motion to approve the insurance from West Insurance and Dr. Rose seconded the motion. The motion passed 5-0.
6. **ACTION: Approve the 2020-2021 school calendar as proposed due to the COVID 19 pandemic.**  
Supt. Simmons presented the calendar and after discussion, member Simmons made a motion to approve the calendar and Mr. White seconded the motion. The motion passed 5-0.
7. **ACTION: Approve policy and procedures for the COVID 19 pandemic.**  
Attorney Kelly presented the policy and procedures. He emphasized that additional policies would be forthcoming as requirements developed from TEA, the state, and local authorities. After discussion, Dr. Rose made a motion to approve and Mr. Simmons\* seconded the motion. The motion was approved, 5-0.
8. **ACTION: Approve Ben Gomez, CPA to complete the 2019-2020 annual audit**  
A motion by Dr. Rose was made to table this action item and the motion was seconded by Mr. White. The motion passed 5-0.
9. **ACTION: ADJOURNMENT Mr. White made a motion to adjourn the meeting and Dr. Rose seconded the motion. The motion passed, 5-0. Mr. Williams adjourned the meetin at 7:40.**

**Board Members Present:**

A.J. Williams  
Chad Steward  
Ken White  
Dr. Gloria Rose  
Dustin Simmons\* (No relation to Supt. Simmons)

**Others Present:**

Kelly Evans, Attorney  
Stephanie Jenkins,\* (No relation to Asst. Supt. Jenkins) Insurance Agent of Record  
Carol Moffett, Consultant

**Staff Present:**

Supt. Simmons  
Asst. Supt. Jenkins  
Dir. of Finance, M. Rowe and Principal Foreman

**MINUTES OF EMERGENCY BOARD MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887**

**An Emergency Board Meeting** of the Board of Directors of Texas Serenity Academy was held **July 29, 2020** at **6:00 PM.** Board Members and the general public will participate by ZOOM virtual conference as previously suggested by TEA due to the current COVID19 virus and its potential spread to the general population. The emergency meeting is necessary in order to approve the school calendar due to the Harris County Judge and the Mayor of Houston postponing all public schools opening dates due to the spread of the virus. Again, this emergency meeting was conducted by ZOOM.

This is in conformance with the Open Meetings Act. The subjects to be considered, discussed, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this notice.

**1. CALL TO ORDER**

The meeting was called to order at 6:07 pm by President A.J. Williams. A quorum of members Ken White, Chad Steward, Dr. Rose and AJ Williams were in attendance.

**2. ACTION: Approve the 2020-2021 school calendar as proposed due to the COVID 19 pandemic**

Supt. Simmons presented the revised calendar and answered members' questions. Mr. White made a motion to approve the calendar and Mr. Steward seconded the motion. The motion passed unanimously, 4-0.

**3. ACTION: ADJOURNMENT:** Mr. Steward made a motion to adjourn the meeting, and Dr. Rose seconded the motion. The motion passed unanimously, 4-0. President Williams adjourned the meeting at 6:15 pm.

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**Members Present:**

Mr. AJ Williams, President  
Mr. Chad Steward, Vice President  
Mr. Ken White, Secretary  
D. Gloria Rose , Member

**Staff Present:**

Mr. Hagmon Simmons, Supt.  
Mr. Larry Jenkins, Asst. Supt.  
Mr. Kelly Evans, Attorney  
Ms. Carol Moffett, Consultant

**NOTICE OF REGULAR MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887**

A **Special Board Meeting** of the Board of Directors of Texas Serenity Academy will be held **August 22, 2020** at **10:00 AM**. Board Members and the general public will participate by ZOOM virtual conference as previously suggested by TEA due to the current COVID19 virus and its potential spread to the general population. The emergency meeting is necessary in order to approve the school calendar due to the Harris County Judge and the Mayor of Houston postponing all public schools opening dates due to the spread of the virus. Again, this special meeting **will be conducted by ZOOM**.

Here is the link you all will use for the meeting. Participants may also use the phone numbers listed below:

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This is in conformance with the Open Meetings Act. The subjects to be considered, discussed, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this notice.

1. **CALL TO ORDER**

• **DETERMINATION OF QUORUM**

- 2. **ACTION:** Approve a board resolution authorizing the restructuring as part of the long-term refinancing structure that RBC has been hired to accomplish during the 2020-2021 school calendar year as proposed due to the COVID 19 pandemic; presented by Hagmon Simmons
- 3. **ACTION:** Approve the superintendent to apply for the ESSR funding and all other state and federal COVID-19 funding opportunities during the 2020-2021 school year.
- 4. **ACTION:** Approve the superintendent to apply for normal federal grants for the 2019-20 and 2020-2021 school years.
- 5. **ACTION:** Motion to go into CLOSED MEETING (There are no items in closed session for this meeting)

CLOSED MEETING may be conducted under a Texas Government Code, Sections:1.551.071Consultation with Attorney2.551.072Real Property3.551.073Prospective Gifts4.551.074Personnel Matters5.551.076Security Devices6.551.082Student Discipline7.551.082Employee-Employee Complaints8.551.0821 Personally Identifiable Information about Public School Student9.551.087Economic Development Negotiations

PUBLIC NOTICE is given pursuant to the Texas Open Meetings Act, government Code, Chapter 551,that the Texas Serenity Academy Board of Trustees may elect to go into closed meeting at any time during the above meeting for discussion of subjects properly before them when authorized by the provisions of said act. All final votes, actions, or decisions will be taken in open session. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting.

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- 6. **ACTION:** Motion to return to open session.
- 7. **ACTION:** ADJOURNMENT

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The notice for this meeting was posted in compliance with the *Texas Open Meeting Act* on August 19, 2020 at 11:00 A.M.

Signing on behalf of the Board of Directors: *Larry Jenkins*

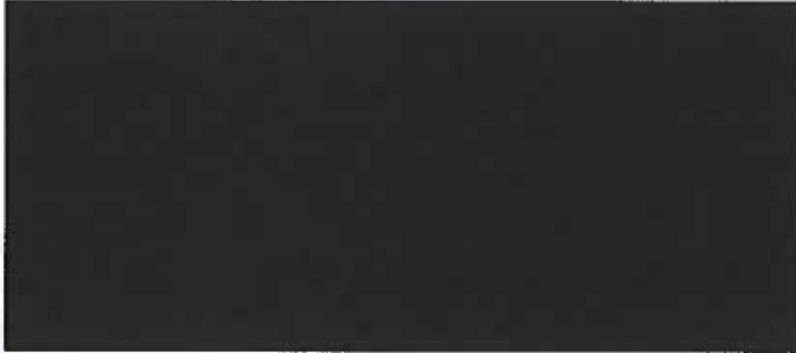
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**NOTICE OF REGULAR MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887**

A **Regular Board Meeting** of the Board of Directors of Texas Serenity Academy will be held **August 31, 2020 at 6:00pm**. Board Members and the general public will participate by ZOOM virtual conference as previously suggested by TEA due to the current COVID19 virus and its potential spread to the general population. Again, this regular meeting will be conducted by ZOOM.

Here is the link you all will use for the meeting. Participants may also use the phone numbers listed below:

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This is in compliance with the Open Meetings Act. The subjects to be considered, discussed, or upon which formal action may be taken are as listed below. Items do not have to be taken in the order shown on this notice.

1. **CALL TO ORDER**

- **DETERMINATION OF QUORUM**

2. **ACTION:** Approve Minutes of July 1, 2020, July 29, 2020, August 22, 2020, August 26, 2020

3. **Financial Actions:**

- a. **Action:** Approve final budget for 2919-2020
- b. **Action:** Approve budget for 2020-2021
- c. **Action:** Approve Vendors' List for 2929-2021

4. **ACTION:** Approve 2020-2021 Student & Parent Handbooks and 2020-2021 Employee Handbook

5. **ACTION:** Consider approval of Ben Gomez as district auditor for the school year 2019-2020.

6. **ACTION:** Consider approval of insurance policy presented by Ms. Stephanie Jenkins

7. **ACTION:** ADJOURNMENT

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The notice for this meeting was posted in compliance with the *Texas Open Meeting Act* on August 27, 2020 at 8:00 A.M.

Signing on behalf of the Board of Directors: Larry Jenkins

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**NOTICE OF REGULAR MEETING**  
**The Board of Directors**  
**TEXAS SERENITY ACADEMY**  
**8500 Sweetwater Rd. Houston, Texas 77088 281-931-8887**

A **Regular Board Meeting** of the Board of Directors of Texas Serenity Academy will be held **October 28, 2020** at 6:00pm. Board Members and the general public will participate by ZOOM virtual conference as previously suggested by TEA due to the current COVID19 virus and its potential spread to the general population. Again, this regular meeting will be conducted by ZOOM.

Here is the link you all will use for the meeting. Participants may also use the phone numbers listed below:

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**Meeting ID:** 863 9881 0368

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This is in conformance with the Open Meetings Act. The subjects to be considered, discussed, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this notice.

1. **CALL TO ORDER by President A.J. Williams**
  - DETERMINATION OF QUORUM
2. **Introduction by Supt. Simmons:** TEA Academic Monitor, Ms. Celine Reed.

Mr. Steward, Vice-President, presiding

3. **Board Reorganization:**
  - **Conduct Election of Board Members:** Consider appointment of Mr. Williams to Position 3, Mr. White to Position 4, and Dr. Rose to Position 5 and any other nominations made by the Board.
  - **Administer Oath of Office** by Mr. Jenkins, Asst. Supt., to newly elected board members,
  - **Conduct Election of Board Officers:** President, Vice-President, Secretary

Board President presiding over the remainder of the agenda

4. **REPORTS to the BOARD:**
  - **Report to the Board:** Opening of School (presented by Supt. Simmons and administrative staff)
  - **Report to the Board:** Overview of state laws and TSA policies regarding business and financial transactions between members of the governing body, officers of the corporation, and employees pursuant to and as required by the Texas Education Agency (presented by District General Counsel Evans)
  - **Report to the Board:** Information on the bond acquisition for TSA on 8500 Sweetwater Lane property (presented by District Bond Acquisition Team)
5. **ACTIONS:**
  - a. **Action** Approve Minutes of August 31, 2020
  - b. **Action:** Review and approve the F.I.R.S.T report
  - c. **Action:** Review and approve the district's Targeted Improvement Plan
  - d. **Action:** Review and approve Special Education Legal Framework Policies for 2020
  - e. **Action:** Review and sign required annual TEA Governance Report

6. **ACTION:** ADJOURNMENT

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The notice for this meeting was posted in compliance with the Texas Open Meeting Act on Saturday 10/24/2020  
Date/Time

Signing on behalf of the Board of Directors 